TAI MEMBERSHIP RULES MATRIX

(Adopted by decision of the Core team 3/20/2015)

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|   | Membership expansion and Nomination  | Creating new TAI chapters and picking lead organizations | Objections to membership | Integrating new members into the network | Tracking inactive members/coalitions | International Chapter |
| Core Team | Responsible for (i) nominating new members to the network; (ii) vetting applications by individuals or organizations for which there are no TAI chapters and (iii)creating priorities for outreach and a strategy to ensure vibrant and active members |  New chapters may be created or recognized by the Core Team member for that region. To create a new chapter, the TAI Core Team member will, where possible, scope potential TAI chapter organizations in that country and select a TAI lead organization. | Decide on the reasonableness of any objection: - reject the nomination or admit the nominee to membership.  | (i) Welcoming new members to their region;(ii) involving new members in regional list serves | (i)Tracking new membership at regular meetings(ii) seeking contact with partners who have bee unresponsive | N/A (Should there be an international chapter rep?) |
| Secretariat | Responsible for (i) nominating new members to the network; (ii)creating a strategy to ensure vibrant and active members |  Monitoring the creation of new chapters | Mediate objections between the nominator and the objector and come to a decision.  | Provision of information to the membership on (i) opportunities for involvement, (ii)outline benefits of membership, (iii)training to use resources, (iv)opportunities for funding, (v)collaboration on commissions |  Send out an annual e-mail asking TAI members to confirm that they wish to continue as members and to provide their current email address and name on or before a stated date at least two weeks from the date of the email  | Work with the International Chapter to organize a plan of activities that they may engage in every year |
| Country lead |  See below |   |  |  Creating opportunities for coalition members and individual members to meet and understand work and support each other’s missions |  Provide report to the Core team every year of membership  | N/A |
| Org/individual member | Responsible for nominating candidates to the network. The nomination must contain the name, contact details, country and background of the organization or individual as well as provide examples of recent access related work done by the organization or individual and flag any potential conflicts of interest. |  N/A | Indicate any potential conflict of interest | Responding to (i) new member queries; (ii) welcoming new members | Respond to e-mail sent by Secretariat and post a message or respond to one on TAI\_partners@googlegroups.com once at least each year | Decide whether to stay in an international chapter or opt to change the association to an established TAI country chapter |